



## Girls on the Run Greater Hartford - Executive Director

Subsidiaries · Hartford, Connecticut

Apply for This Job

Department Subsidiaries

Employment Type Full-Time

Minimum Experience Executive

Compensation \$55,000 - \$65,000

**Job Title:** Executive Director

**Location:** Greater Hartford/New Haven/Fairfield, CT

**Reports To:** Board of Directors

**FLSA Status:** Exempt

Girls on the Run of Greater Hartford is a local nonprofit organization that operates as a subsidiary council in agreement with Girls on the Run International (GOTRI). We are dedicated to creating a world where every girl knows and activates her limitless potential and is free to boldly pursue her dreams. We inspire girls to be joyful, healthy and confident using a fun, experience-based curriculum which creatively integrates running. Our program currently serves the communities in Hartford, New Haven, Fairfield, Litchfield and Tolland counties. We have served over 3,200 girls in 105 schools and 18 community sites across central and southern CT since 2016.

Girls on the Run believes that all girls and communities should have access to our programs. *We warmly welcome the participation of any child who identifies as "girl," non-binary, or gender expansive in our programs. We are committed to leveraging our intellectual, financial, and human resources to advance strategies to be inclusive, equitable and accessible to all.*

### POSITION SUMMARY

Consistent with the mission of Girls on the Run, the Executive Director is responsible for the overall development, management, organization and financial solvency of the Girls on the Run Greater Hartford council. This position will report to the Board of Directors and will be a full-time, salaried position. The best candidate will be a candidate who has proven experience developing and growing organizations, both programmatically and fiscally, and is committed to the mission and vision of the organization. The individual will have demonstrated success in fund development, the desire and skills to activate new partnerships quickly and the ability to drive results across cross functional areas.

### PRINCIPAL RESPONSIBILITIES

**This job description reflects management's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned.**

#### Partnerships and Fund Development

- Strategically build new relationships that lead to effective and collaborative community partnerships and engagement
- Steward, foster and expand upon current sponsor/partner relationships
- Create and implement a diversified fund development plan that results in meeting contributed income goals
- Oversee special events planning and execution (e.g.: Season-End 5k events, virtual and in person events, etc.)
- Ensure community engagement and communication is consistent with the GOTRI brand and core values

#### Council Management

- Develop and implement a strategic growth plan throughout our entire service area with an emphasis on diversity and inclusion
- Lead, support and empower staff in a remote/hybrid workforce; drive the strategic growth of new staff positions
- Demonstrate financial acumen; monitor the organization's progress toward meeting financial goals
- Build a culture centered on our core values; elevate and demonstrate a commitment to inclusion, diversity, equity and access
- Maintain a strong relationship with Girls on the Run HQ; adhere to all GOTRI council obligations and policies
- Track, analyze and measure council data and key performance indicators
- Collaborate with the Board of Directors to create a positive, effective and engaged board
- Maintain ethical standards and accountability, manage risk, perform due diligence, and implement operational best practices.

#### Program Management and Development

- Oversee Girls on the Run programming, ensuring that goals for sites and participants are reached
- Envision and develop growth strategies for the council
- Oversee & execute council communications, including marketing & PR, newsletters, donor communications, news outlets and social media plans
- Oversee the management and coordination of end of season 5Ks

**REQUIRED QUALIFICATIONS**

- Bachelor of Arts or Science degree or comparable work experience, with 3-5 years of demonstrated leadership experience, preferably in a Connecticut-based non-profit community impact environment
- Demonstrated experience in fundraising and grant writing
- Passion for the Girls on the Run mission centric work and alignment with our core values
- Confident and influential speaker in both large and small settings
- Effective communication and social media skills
- Eager and proactive relationship builder; people focused leader
- Strong technological proficiency to navigate an array of web-based software
- Readiness to embrace the work of inclusion, diversity, equity, and access
- A strong entrepreneurial spirit with a willingness to seize opportunities
- A willingness to take on a hands-on role with regards to program execution and administrative needs
- Nimble and agile problem solver understands how to fill gaps instinctively.
- Must be available nights and weekends as needed for GOTR events, fund development opportunities and events, community / ambassador engagements, and Board meetings
- Regular access to a reliable vehicle and ability to travel locally.

**WORK ENVIRONMENT**

This full-time position is based in Connecticut. The position is currently a work-from-home / remote position; however, the candidate must be locally based to provide hands on leadership, engagement with and support to our community.

- Frequent local travel across the 5 counties we serve, with periodic out-of-state travel
- Ongoing in-person and virtual interactions in community
- Frequent interaction with external stakeholders
- High speed internet access required to access systems

**TO SUPPORT YOUR SUCCESS, YOU CAN EXPECT:**

- Active and reliable support from Girls on the Run HQ
- An engaged, experienced & supportive board
- An immediate sense of belonging within the Girls on the Run culture through frequent interactions with other regional Girls on the Run council EDs and others within the Girls on the Run national network

This position is offering a compensation range of \$55,000 - \$65,000 annually, depending on experience. We ask you to provide a resume, cover letter and answer to the two short answer questions provided on the application site. The application deadline is July 3rd.

[Apply for This Job](#)

---